

Court Lane Infant School  
Hilary Avenue,  
Portsmouth, Hampshire,  
PO6 2PP  
Headteacher: Mrs L Flitton  
T 023 9237 8890  
E [inbox@courtlaneinfant.chimat.uk](mailto:inbox@courtlaneinfant.chimat.uk)  
W [www.courtlaneinfant.chimat.uk](http://www.courtlaneinfant.chimat.uk)



Court Lane Junior School  
Hilary Avenue,  
Portsmouth, Hampshire,  
PO6 2PP  
Headteacher: Mrs L Flitton  
023 9237 5444 T  
[admin@courtlanejuniorchimat.uk](mailto:admin@courtlanejuniorchimat.uk) E  
[www.courtlanejunior.chimat.uk](http://www.courtlanejunior.chimat.uk) W

29<sup>th</sup> September 2025

Dear Parents and Carers

**Infant School Autumn 2025 – Parent / Teacher Consultations**  
**Tuesday 14<sup>th</sup> October & Thursday 16<sup>th</sup> October 2025 - 3.30pm to 6.30pm**

It is important that as parents/carers you have current information relating to how your child is doing in school and the targets they are working on to progress their learning. The Autumn Term Parent/Teacher Appointments will be an opportunity for you to discuss your child's educational progress this term and you'll be given information on areas of learning where you can support them further at home. As an outcome of parental feedback, we will be holding both of these consultations **in person at school**.

**Appointments for the Autumn Term Parent/Teacher Consultations will be available for parents to book via the Arbor App from 30<sup>th</sup> September at 9.00am until 13<sup>th</sup> October at 11.59pm.** The link below gives guidance on how to use Arbor to book your appointment.

[Booking Guardian Consultations \(Parent's Evenings\) on the Parent Portal or Parent App – Arbor Help Centre](#)

In addition, parents of children with identified Special Educational Needs will also be able to book a meeting via Arbor with a member of the SEND team.

On the day of your appointment, please enter the school via the main office and then make your way to your child's classroom where you will be able to wait until the teacher is ready for you. To keep as close as possible to these appointments these conversations will be timed for 10 minutes.

We have also arranged for a number of external agencies and service providers to be available on both of these evenings. If you are interested in finding out more about the services and clubs that are available at Court Lane Academies please visit the **large hall at the Junior School**.

If you would like to have a discussion with a member of the Senior Leadership Team or have any queries about how to book an appointment, then please contact the school office on 02392 378890.

Kind regards

Mrs L Flitton  
Headteacher

Proud to be part of the **UNIVERSITY OF CHICHESTER ACADEMY TRUST**

The University of Chichester (Multi) Academy Trust is a company limited by guarantee, registered in England and Wales. Company number: 8595545.  
Registered office: University of Chichester, Bishop Otter Campus, College Lane, Chichester, West Sussex PO19 6PE